

# AGENDA

**Meeting:** Royal Wootton Bassett and Cricklade Area Board  
**Place:** Clyffe Pypard and Bushton Village Hall, Clyffe Pypard, Swindon SN4 7PX  
**Date:** Tuesday 14 March 2023  
**Time:** 6.00 pm

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Including the Parishes of: Broad Hinton, Winterbourne Bassett, Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking from 6pm.

Please note that this meeting is being held on a **Tuesday** rather than the usual Wednesday.

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Please direct any enquiries on this Agenda to Matt Hitch  
matthew.hitch@wiltshire.gov.uk (Democratic Services Officer), direct line 01225 718059  
or email [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at  
[www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Allison Bucknell, Lyneham (Chairman)  
Cllr Bob Jones MBE, Cricklade and Latton (Vice-Chairman)  
Cllr David Bowler, Royal Wootton Bassett South & West  
Cllr Steve Bucknell, Royal Wootton Bassett East  
Cllr Mary Champion, Royal Wootton Bassett North  
Cllr Jacqui Lay, Purton

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

## **Parking**

Parking is available on site.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Items to be considered</b>	<b>Time</b>
1	<b>Networking</b>	<b>6:00pm</b>
2	<p><b>Chairman's Welcome, Introductions and Announcements</b> <i>(Pages 1 - 12)</i></p> <p>To welcome attendees to the meeting and receive announcements through the Chairman, including:</p> <ul style="list-style-type: none"> <li>• Post-16 Skills and Participation</li> <li>• Cost of Living Update</li> <li>• Family Help Hubs</li> </ul>	<b>6:30pm</b>
3	<p><b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
4	<p><b>Minutes</b> <i>(Pages 13 - 22)</i></p> <p>To approve the minutes of the meeting held on 18 January 2023 as a true and correct record.</p>	
5	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
6	<p><b>Spotlight on Parishes and Partners</b> <i>(Pages 23 - 38)</i></p> <p>To receive updates from our key partners, including:</p> <ol style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Dorset and Wiltshire Fire and Rescue Service</li> <li>c. Army Welfare Service</li> <li>d. Community First</li> <li>e. Healthwatch Wiltshire</li> <li>f. BaNES, Swindon and Wiltshire Together – Integrated Care System</li> <li>g. Parish and Town Councils</li> </ol>	<b>6:40pm</b>
7	<p><b>The Royal Wootton Bassett to Swindon Cycle Way</b></p> <p>To receive an update from Highways England and Wiltshire Council's Highways Team about the progress made towards the new cycle route.</p>	<b>7:00pm</b>
8	<p><b>Lyneham Banks Update</b></p> <p>To receive an update about the road closure.</p>	<b>7:25pm</b>
9	<b>Fostering Recruitment</b> <i>(Pages 39 - 48)</i>	<b>7:35pm</b>

	To find out more about how to become a foster parent.	
10	<p><b>Our Community Matters</b></p> <p>Updates from Area Board Members on the Community Area Action Plan.</p> <p>10a <b>Youth Forum</b> (<i>Pages 49 - 54</i>)</p> <p>RWB and Cricklade Youth Forum Update – Cllr Allison Bucknell</p> <p>10b <b>RWB and Cricklade Environmental Forum</b></p> <p>RWB and Cricklade Environmental Forum Update – Cllr Steve Bucknell</p> <p>10c <b>Community Care Group</b> (<i>Pages 55 - 58</i>)</p> <p>RWB and Cricklade Community Care Group – Cllr Mary Champion and Cllr David Bowler</p> <p>10d <b>Economy</b></p> <p>High Street Update – Cllr Bob Jones MBE</p> <p>Household Economy – Cllr Jacqui Lay (including food banks)</p>	7:45pm
11	<p><b>Community Safety Forum</b> (<i>Pages 59 - 60</i>)</p> <p>To receive updates from recent meetings of the RWB and Cricklade Community Safety Forum.</p>	8:00pm
12	<p><b>Local Highway and Footway Improvement Group (LHFIG)</b> (<i>Pages 61 - 70</i>)</p> <p>To consider the recommendations arising from the LHFIG meeting of 22 February 2023.</p>	8:05pm
13	<p><b>Funding Applications</b> (<i>Pages 71 - 74</i>)</p> <p>To consider the following applications to the Community Area Grants Scheme, as follows:</p> <ul style="list-style-type: none"> <li>• Latton Jubilee Community Garden requesting £1,868.40 towards the community garden.</li> <li>• North Wiltshire Woodturners Association requesting £500 towards a Camvac Dust Extractor.</li> <li>• Royal Wootton Bassett Environment Trust requesting £480 towards trees and wildflower areas in the town's green spaces.</li> <li>• Cricklade Bowls Club requesting £4,750 towards electrical</li> </ul>	8:15pm

fitting out and flooring.

14 **Get It Off Your Chest**

An open, public question and answer session to raise issues with your local representative (please note that if answers cannot be provided on the night, written responses will be provided after the meeting).

15 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

16 **Close**

To confirm the date of the next business meeting as 6:00pm on **Thursday 22 June 2023**, at Lyneham Primary School.

**8:30pm**



### Area Board Briefing Note – Post 16 Skills and Participation Offer

<b>Service:</b>	<b>Post 16 Skills and Participation – Employment and Skills</b>
<b>Date prepared:</b>	<b>12th January 2023</b>
<b>Further enquiries to:</b>	<b>Catherine Brooks – Employment and Skills Officer</b>
<b>Direct contact:</b>	<b>Catherine.brooks@wiltshire.gov.uk</b>

The Post 16 Skills and Participation team are celebrating National Apprenticeship Week (taking place from Monday 6<sup>th</sup> February – Sunday 12<sup>th</sup> February 2023.)

An Apprenticeship is an opportunity to learn on the job, whilst working you will also have the time to study for a qualification in a relevant field to your job role.

Anybody can become an apprentice at any age and current employees can become an apprentice, - this a great way to up skill existing staff. They range from a Level 2 – up to a Masters Degree! Many young people are choosing a Degree Apprenticeship over University.

Our Work Wiltshire website holds lots of information for anybody looking for an apprenticeship and also for employers. Visit – [workwiltshire.co.uk/home/apprenticeships](http://workwiltshire.co.uk/home/apprenticeships)

Also follow our Social Media pages for local opportunities.

Twitter - @WorkWiltshire

Instagram - @young\_workwiltshire – for young people

Any questions or more information? Please email Catherine Brooks, Employment and Skills Officer

[Catherine.brooks@wiltshire.gov.uk](mailto:Catherine.brooks@wiltshire.gov.uk)





**Area Board Briefing Note –  
Cost of Living Update – February 2023**

<b>Service:</b>	<b>Executive Office</b>
<b>Date prepared:</b>	<b>13 February 2023</b>
<b>Further enquiries to:</b>	<b>Will Oulton</b>
<b>Direct contact:</b>	<b>William.oulton@wiltshire.gov.uk</b>

The following briefing note summaries sources of information and support, and actions that have been taken by the Council and partners.

For a summary of the resources and recent announcements, take a look at the Council's [dedicated Cost of Living page](#). This includes links to information for sources of national and local support.

The [interactive community directory](#) which helps people to search for warm spaces and community food providers in their area, also lists the easiest bus routes to help people find help more easily.

**Free sims and mobile data from Wiltshire libraries**

Wiltshire Libraries are working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three.

The free SIMs and mobile data are available from Chippenham, Devizes, Salisbury, Trowbridge and Warminster libraries.

To be able to access the National Databank you must be 18+ years old and from a low-income household. One or more of the following must also be true:

- You have no or poor access to the internet at home.
- You have no or poor access to the internet away from home.
- You can't afford your existing monthly contract or top-up.

If you meet the criteria, [contact](#) Chippenham, Devizes, Salisbury, Trowbridge or Warminster libraries to find out more and to book an appointment.

**Bus fare reductions over winter**

Wiltshire bus users can now travel on most routes in the county for just £2 or less for a single fare until 31 March.

The fare price reduction has been funded by the Government and is aimed at getting more people to use buses across the country during the current cost of living challenges.

As part of the promotion, many single bus fares in Wiltshire have been capped at just £2 for both adults and concessions. If the single fare was originally less than £2, it will remain at the reduced price, and many day return tickets have also been reduced.

### **Vital help with energy bills for more homes – the Energy Bills Support Scheme (EBSS) Alternative Funding scheme**

The EBSS Alternative Funding is a one-off £400 non-repayable discount to eligible households who have not received the main EBSS payment automatically to help with their energy bills between 1 October 2022 and 31 March 2023, but are still facing increased energy costs. Individuals will need to apply for the EBSS Alternative Funding via a Gov.UK portal which has yet to go live.

The Department for Energy Security and Net Zero (DESNZ) expects eligible households to include those with a commercial landlord or intermediary, such as park home residents and some housing association tenants. The EBSS Alternative Funding is expected to reach a significant number of vulnerable people, including self-funding residents in care homes. DESNZ is expecting approximately 900,000 households in Great Britain (around 3%) to be eligible for EBSS Alternative Funding. No household will be eligible for both the EBSS payment and an EBSS Alternative Funding payment.

Details of the scheme have yet to be published by the Government, and the Government portal is not yet live, but we expect it to be so in the last week of February. We will publish information on the website as soon as we know more.

### **Support for Council House Tenants and Housing Associations**

The council's tenancy sustainment team has been supporting tenants through the ongoing cost-of-living crisis by assisting them to get access to more than £600,000 in new and backdated benefits, external grants and third-party debt cleared.

In addition, following funding received from the Government's Green Homes Grant, the Council has been improving the energy efficiency of 100 properties. This work has been received well by those who have benefited from it, particularly the fact that homes are being made more energy efficient amid the ongoing cost-of-living crisis. The council is currently focussing the project on those with the greatest potential increase in energy efficiency.

The Household Support Fund has also allocated funding to the Housing Service for outreach work to rough sleepers, and to support Council House tenants to combat hardship through the allocation of vouchers. This is building on the strong engagement work of this team, who under the people they work with well to provide the most effective support.

Through partnership working, and the sharing of information, we are highlighting to housing associations how their tenants can access support. We are confident that their tenants have been able to access services as, for example, Housing Association tenants made up 42% those being supported in the Wiltshire Installs project with 16% being Wiltshire Council tenants, Owner Occupier 28% and Privately rented 14% .

## **Households to get new cost-of-living payments from spring 2023**

The Department for Work and Pensions (DWP) announced on the 3<sup>rd</sup> of January, more detail on the payment schedule for the next round of cost-of-living support unveiled in the Chancellor's Autumn Statement on 17 November.

The £900 payment for over eight million eligible means-tested benefits claimants (including those on Universal Credit, Pension Credit, and tax credits) starts in spring. Payments will go directly to bank accounts in three payments over the course of the financial year. There will also be a separate £150 for over six million disabled people and £300 for over eight million pensioners on top of their winter fuel payment.

Payments will be made automatically if individuals are eligible and there will be no need to apply. Claimants who are eligible for any of the cost-of-living payments and receive tax credits, and no other means-tested benefits, will receive payment from HM Revenue and Customs shortly after DWP payments are issued.

Exact payment windows will be announced closer to the time but are spread across a longer period to ensure a consistent support offering throughout the year. They will be broadly as follows:

- **£301** – First Cost of Living Payment – **during Spring 2023**
- **£150** – Disability Cost of Living Payment – **during Summer 2023**
- **£300** – Second Cost of Living Payment – **during Autumn 2023**
- **£300** – Pensioner Cost of Living Payment – **during Winter 2023/4**
- **£299** – Third Cost of Living Payment – **during Spring 2024**

Those eligible will be paid automatically, and there will be no need to apply. For more information, please visit [GOV.UK](https://www.gov.uk).

## **Winter Fuel Payment videos**

The DWP has also created some short videos answering key questions about Winter Fuel Payments. The videos are now also available in British Sign Language version

We would encourage you to share these videos:

[Winter Fuel Payment - British Sign Language](#) and [Winter Fuel Payment Information](#)

Most of those eligible do not have to claim their Winter Fuel Payment, as it is awarded automatically.

People who have not been paid by 13 January 2023 are encouraged to check their bank account before contacting the Department's [Winter Fuel Payment Centre](#).

## **Energy support for businesses**

The **Energy Bill Relief Scheme** launched in under Liz Truss and Jacob Rees-Mogg was Business and Energy Secretary for an initial period of 6 months end at the end of March. On January 9, Government announced plans to replace the scheme, from the start of April, with a new **Energy Bill Discount Scheme (EBDS)**.

While the old scheme capped energy prices in a blanket fashion, businesses can only benefit from the new scheme when prices are at or above £107 per MWh for gas and £302 per MWh for electricity.

At this point, bills will automatically be reduced. This reduction applies to businesses, charities and public sector bodies and is less generous than previous support provided.

Higher discounts are on offer for energy-intensive businesses such as steelmakers and manufacturers. The threshold at which the discount kicks in is also lower for these firms

The EBDS will run for 12 months from 1 April 2023 to 31 March 2024

## **Warm & Safe Support**

Wiltshire Council's friendly library staff are continuing to play their part too, by working with Warm and Safe Wiltshire and The Rural Communities Energy Support Network, to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. All libraries can signpost people to community partners and agencies that can support people through the rising cost of living. Libraries are also collection points for Warm Packs, which includes a hot water bottle and blanket, for anyone who would benefit from some free essentials. In all but the smallest libraries there are at least two energy champions who are trained to offer advice and support people to access help.

There are no criteria for anyone who might need to use the library as a warm space, staff and volunteers will be friendly and welcoming so that people feel as comfortable as possible. There are also opportunities to spend more time in the library to take part in board games, colouring, jigsaws and tea and chat where these are part of a local library programme.

The council is always looking for volunteers to support library services, so if anyone has time to spare and wants to join a friendly team this winter they should email [libraryenquiries@wiltshire.gov.uk](mailto:libraryenquiries@wiltshire.gov.uk) or visit [Libraries](#).

## **Rural Communities Energy Support Network**

The Rural Communities Energy Support Network, delivered as a partnership between the Council and the Centre for Sustainable Energy, is looking to recruit people from local

communities would like to be able to offer people in their community more support around staying warm and keeping the bills down

Volunteers would gain access to training and resources so they can offer energy saving advice.

If this sounds like something you would be interested in, or you know someone else who might be, please go to [www.cse.org.uk/rcesn](http://www.cse.org.uk/rcesn) or email [warmandsafe@cse.org.uk](mailto:warmandsafe@cse.org.uk)

## **Warm and Safe advice service**

The service has continued to play a prominent role in Wiltshire's cost of living support to low-income households, by providing energy, debt, bill advice, small grants, insulation advice and referrals. Since the beginning of October, the service has received **1009 enquires**, made **144 heating and insulation referrals**, **87 Priority Service Register sign ups** and provided **£26,000 in food and fuel vouchers** and distributed **£30,328 of Surviving Winter Grant** to Wiltshire households.

## **Boater Support**

Public Health working alongside Economic Development secured UK Shared Prosperity Funding (UKSPF) to support the boater community, who find themselves disproportionately affected by the cost-of-living crisis. The funding has allowed Public Health to mobilise an outreach programme with Julian House to support our boating community with emergency fuel and food vouchers, within an extremely tight timescale to ensure the boaters secured the funding at a time of great need. The project was delivered throughout the 3-week cold period in December and helped **71 Boaters and 4 Roadside Travellers** with both fuel and food vouchers. Households were identified by Julian House based on eligibility criteria: low income, health condition, single parent and children with health condition.

## **Wiltshire Installs project**

The Wiltshire Installs project is delivered by Warm and Safe Wiltshire and has been particularly busy this winter. The scheme aims to provide new boiler/repairs, Fuel and food voucher support to households that can demonstrate that they comply with the strict eligibility criteria: low income, have a health condition, their energy needs are off the mains Gas network and have a prepayment meter. The scheme has supported **209 households** since the beginning of October 2022, through a mixture of prepayment meter and food vouchers, in addition **11 new boilers** have been fitted where households have had a no heating situation.

## **Support for households that rely on life saving equipment.**

Warm and Safe Wiltshire has worked in partnership with both Integrated Care Board and Adult commissioning to identify households that rely on life saving equipment, who are disproportionately affected by the high energy prices. Through November families have been

offered support through the provision of food and prepayment meter vouchers, to date **13 families** have been supported.

## **Community Case Worker**

This winter we have increased the ability to support Council, Primary Care, NHS and Voluntary and Charitable organisations with outreach work through the Community Case Worker project (Warm and Safe), which has allowed us to deliver 24 events, outlining the Warm and Safe service and the referral routes available to organisations to allow households ease of access into the service. In addition, this role has allowed us to provide 1 to 1 support and advocacy to people in crisis.

## **Wiltshire's Wellbeing Hub is available to help advise people through the cost-of-living crisis**

As well specific and general telephone contacts, the Council is making their Wellbeing Hub phone line available for people who may be worried about the cost-of-living crisis and needing some information and advice.

The hub was originally set-up at the start of the pandemic to provide information and advice. Anyone can access the hub and it can provide confidential advice, information, and signposting from the council's friendly team in relation to the current high cost of living.

People can call the hub Monday to Thursday 9am to 5pm and Friday from 9am to 4pm on 0300 003 4576 or email [wellbeinghub@wiltshire.gov.uk](mailto:wellbeinghub@wiltshire.gov.uk). The opening hours will continue to be regularly reviewed depending on what the demand is for the service.

## **Promoting Fundraising Campaigns**

As part of our work with our Voluntary, Community and Social Enterprise partners, Wiltshire Council is helping to promote the Wiltshire Community Foundation's [Cost of Living Appeal](#) through our networks.

Building on the work of previous appeals where people who can afford to are encouraged to donate any surplus winter fuel allowances, the wider community is being asked to help generate vital funds to help grassroots voluntary groups and charities in Swindon and Wiltshire who are supporting families and individuals in the face of escalating rent, food, and energy prices.

The money raised through this joint appeal will fund a new grants programme to support projects which are keeping people fed and warm and provide additional practical support and advice to help people cope throughout this period of great hardship

You can donate to the appeal [here](#) or call the donation line on 01380 738989 from 9am to 5pm, Monday to Friday.

## Area Board Briefing Note – Family Help

<b>Service:</b>	<b>Family and Children’s Commissioning</b>
<b>Date prepared:</b>	<b>5 January 2023</b>
<b>Further enquiries to:</b>	<b>Lucy-Anne Bryant</b>
<b>Direct contact:</b>	<b><a href="mailto:lucy-anne.bryant@wiltshire.gov.uk">lucy-anne.bryant@wiltshire.gov.uk</a> 01225 718068</b>

**Family hubs are part of the Government manifesto promise to support children and young people up to the age of 19, or 25 if they have SEND. In Wiltshire we will refer to them as part of our Family Help offer. This is to remove the implication of the support being purely building based.**

We have a vision that all children, young people and families will be enabled and empowered to live their healthiest, most fulfilled lives by having easy and timely access to a locally integrated network of hubs, supported by an online offer. This will bring preventative and early help-support and information services together from all sectors to ensure a county wide delivery that is seamless, relationship based and trauma informed, empowering families to be resilient and live their healthiest, most fulfilled lives.

The Government requires the delivery of a universal core offer which will consist of:

- Maternity services
- Health visiting
- Mental health support
- Infant feeding advice with specialist breastfeeding support
- Safeguarding
- Services relating to Special Educational Needs (SEND)

As well as additional services to include and not limited to:

- Activities for children 0-5
- Birth registrations
- Debt and welfare advice
- Domestic abuse support
- Early language support
- Financial support (2year-old entitlements, 30 hours, universal credit childcare offer, tax-free childcare)
- Health visiting
- Housing
- Infant feeding
- One to one targeted family support services
- Mental health services (beyond Start for Life parent-infant mental health)
- Midwifery/maternity
- Nutrition and weight management
- Oral health improvement

- Parent-infant relationships and Perinatal Mental Health Support
- Parenting support
- Parental Relationship Support
- SEND support and services (inclusive of the Start for Life period)
- Stop smoking support
- Substance (alcohol/drug) misuse support
- Support for separating and separated parents
- Youth justice services
- Youth services-universal and targeted

These services can be either delivered by the Local Authority or Health providers, or they can be commissioned out to private providers or organisations in the Voluntary and Community Sector. Many of these organisations and arrangements already exist and will use the hub facilities where possible.

The first step to developing this countywide service is to work with the communities and ask them what they want and how they want it made available.

An online consultation was launched on 12 January and will run for 12 weeks. There will be face to face consultations in every community area during February and March for families to have their say in how the service can be developed and for them to express the needs for their area. We recognise that the solution for each area is likely to vary dependent on the needs and wishes of the families.

We have asked similar questions in relation to community connecting via the health service, but this is different and very family focussed.

It is important that families are aware of the consultation and that we reach families who do not normally engage with the Local Authority around service delivery, so please can you share with your partners and communities so that we can get a very comprehensive view from families.

Please see the attached poster for further information, and please contact us if you have any queries on [FamilyHelp@wiltshire.gov.uk](mailto:FamilyHelp@wiltshire.gov.uk)



# FAMILY HELP SURVEY



- ?** Are you a parent or parent to be?
- ?** Are you a young person who needs help and advice?
- ?** Do you know how you can find out information on help available for you and your family?



We want to hear your views on family services and how you'd best like to access them. Please take this short survey and help us shape services for the future.

Web link:  
[survey.wiltshire.gov.uk/snapwebhost/s.asp?k=167422754798](https://survey.wiltshire.gov.uk/snapwebhost/s.asp?k=167422754798)

**Wiltshire Council**



# MINUTES

**Meeting:** Royal Wootton Bassett and Cricklade Area Board  
**Place:** Purton Village Hall, Station Road, Purton, SN5 4AJ  
**Date:** 18 January 2023  
**Start Time:** 6.00 pm  
**Finish Time:** 8.38 pm

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Please direct any enquiries on these minutes to:

Matt Hitch (Democratic Services Officer), (Tel): 01225 718059 or (e-mail) [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Bob Jones MBE (Vice-Chairman),  
Cllr Steve Bucknell, Cllr Mary Champion and Cllr Jacqui Lay

### **Wiltshire Council Officers**

Sarah Valdus – Assistant Director Environment  
Andrew Jack – Strategic Engagement and Partnerships Manager  
Dominic Argar – Assistant Multimedia Officer  
Louisa Young – Area Board Delivery Officer  
Chris Manuel – Community Resilience Lead Officer  
Camella Town – National Power Outage Project Officer  
Matthew Hitch – Democratic Services Officer

**Total in attendance: 37**

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<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
68	<u>Networking</u>
69	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett and Cricklade Area Board and introduced the councillors and officers present, including the Area Board's new Delivery Officer Louisa Young.</p> <p>The Chairman then referred the Area Board to the following updates available in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Electric vehicle charging grants (pg. 1)</li> <li>• Help with cost of living (pg. 3-5)</li> <li>• The Families and Children's Transformation Project (pg. 7-8)</li> <li>• Information, including details about licences and road closures, for those planning events to celebrate the coronation of King Charles III (pg. 9-10)</li> </ul> <p>She then informed the Area Board that a number of single adult male asylum seekers were staying at The Wiltshire Hotel, in Royal Wootton Bassett as part of the Home Office contingency booking. She noted that their stay would be for a maximum of 90 days and that the government has determined that every local authority area must take a proportion of asylum seekers. She explained that the hotel was providing accommodation with security and welfare staff on hand and that options were being explored for longer term accommodation. An update would be provided in due course for those wanting to donate.</p>
70	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Cllr David Bowler</li> <li>• Louise Cordas – Purton Community Fridge</li> <li>• Ray Sanderson – Malmesbury and District Foodbank</li> <li>• Stevie Palmer – Community Care Group</li> <li>• Richard Padgett</li> </ul>
71	<p><u>Minutes</u></p> <p>On the proposal of the Vice-Chairman, seconded by Cllr Lay, it was resolved:</p> <p><b>Decision</b></p>

	<b>To confirm the minutes of the previous meeting, held on 28 September 2022, as a true and correct record.</b>
72	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
73	<p><u>Police and Crime Commissioner</u></p> <p>Police and Crime Commissioner (PCC) for Swindon and Wiltshire, Philip Wilkinson OBE, introduced himself to the Area Board and provided information about his track record of reforming security arrangements in places such as Palestine, Somalia and Afghanistan. He highlighted the biggest issues that he identified when taking over the role, the need to improve strategic planning management, cost efficiency and communications between headquarters and frontline officers.</p> <p>He then outlined the steps he was taking to improve performance to bring Wiltshire Police out of special measures, including:</p> <ul style="list-style-type: none"> <li>• Appointing a new Chief Constable, Catherine Roper, to review governance.</li> <li>• Reducing bureaucracy by cutting the number of boards (from 44) and shortening the business plan (from 800 pages) to improve sequencing and task prioritisation.</li> <li>• Reducing the number of key priorities in the Police and Crime Plan to give clear strategic direction to officers.</li> <li>• Implementing management leadership training, including by recruiting a retired Lieutenant Colonel.</li> <li>• Doubling the size of the rural crime team and equipping them with drones.</li> </ul> <p>Swindon and Wiltshire's Strategic Planning and Performance Officer, John Derryman, also introduced himself to the Area Board, providing details about his background in financial crime prevention and as a Community Speed Watch volunteer. He reported that Community Speed Watch had carried out over 8,000 watches in the past two years, including 270 in Cricklade, Lyneham and Royal Wootton Bassett. Work was ongoing to identify hotspots and better coordinate speed data from Wiltshire and Swindon's 100 speed indicator devices (SIDs) including a pilot study in Salisbury. Three additional Community Speed Enforcement Officers had been employed and he was pleased to report that there had been a 68 percent increase in the number of convictions between 2021 and 2022. He noted that further details were available in Agenda Supplement 1.</p> <p>During the discussion points included:</p>

	<ul style="list-style-type: none"> <li>• The Area Board thanked the PCC and Strategic Planning and Performance Officer for the update.</li> <li>• The PCC was keen to stress that there were fantastic police officers in Wiltshire.</li> <li>• He noted that he was held to account by the Police and Crime Panel, chaired by Cllr Steve Bucknell.</li> <li>• The Strategic Planning and Performance Officer paid tribute to Sarah Holden, a supervisor at Citizens in Policing, for her work on the speed data pilot study in Salisbury, which aimed to collate a wider range of data and more quickly than existing systems.</li> <li>• In response to a query about whether it would be possible to record loud cars, the officer also confirmed that they were looking at different options for recording data to evolve and develop the deterrent.</li> <li>• It was confirmed that auto speed watch cameras were covert so were not admissible in court but were useful for intelligence gathering and could be imported into a database.</li> <li>• It was noted that a briefing had been produced for communities concerned about heavy goods vehicles breaching weight limits on roads. It was now possible to directly report vehicle weight limit breaches to the PCC's office.</li> </ul>
74	<p><u>Community Food Bank Update</u></p> <p>Keris Healey from Lyneham Larder explained that they were using the garage next to the Little Ducklings Nursery in Lyneham and were open between 8am and 5pm. As well as providing food for different dietary requirements, the larder provided clothing and toys. She explained that they were able to use food from the Co-op that was approaching its sell by date but still good to eat. Any unused food the larder had left over was given to local farms as animal feed.</p> <p>The Strategic Engagement and Partnerships Manager (SEPM), Andrew Jack, read out a statement on behalf of Purton Community Fridge, outlining the progress they had made since opening on 5 October 2022. It was noted that they had seen a steady increase in donations in recent months including from the Pear Tree Hotel and Co-op. Since opening they had managed to prevent over 2,500 kilograms in food waste, equivalent in weight to an African elephant. They had also diversified by opening a freezer and providing other products such as magazines.</p> <p>The SEPM also highlighted the work being done in the area by other providers, such as Swindon Food Collectives, through their distribution centres in Royal Wootton Bassett and Lyneham, and Malmesbury and District Foodbank, though their distribution centres in Cricklade and Purton. Please see the following links for further information:</p> <p><a href="https://www.swindonfoodcollective.org/">https://www.swindonfoodcollective.org/</a></p>

	<p><a href="https://malmesburydistrict.foodbank.org.uk/">https://malmesburydistrict.foodbank.org.uk/</a></p>
75	<p><u>Emergency Contact Hubs</u></p> <p>Camella Town and Chris Manuel from Wiltshire Council’s Community Resilience Team outlined proposals for the creation of Emergency Contact Hubs, based on a model operated in New Zealand. The aim of the hubs was to draw upon community knowledge to help coordinate support in emergency situations. The hubs would build upon the lessons learnt during the Covid-19 pandemic and be supported by Police Community Support Officers. Information could be passed to and from the community from the blue light services, as well as key utility providers. The aim was to create around 150 such centres across Swindon and Wiltshire to improve community resilience. The officers were keen to stress that the centres would be community led and encouraged interested parties to come forward and contact <a href="mailto:camella.town@wiltshire.gov.uk">camella.town@wiltshire.gov.uk</a> for further information.</p> <p>During the discussion, the Area Board thanked the officers for the update. They noted that the scheme could build upon emergency planning systems that had already been developed. They also spoke about the importance of communication in promoting the scheme and ensuing that the most vulnerable people were able to access the hubs.</p>
76	<p><u>Spotlight on Parishes and Partners</u></p> <p>Written updates were available in the agenda pack from:</p> <ul style="list-style-type: none"> <li>• The Army Welfare Service (pg.23)</li> <li>• Dorset and Wiltshire Fire and Rescue Service (pg. 25-27)</li> <li>• Community First (pg. 29-33)</li> <li>• BaNES, Swindon and Wiltshire Together Integrated Care System (pg. 35-36)</li> <li>• Healthwatch Wiltshire (pg.37)</li> <li>• Cricklade Town Council (pg.39)</li> </ul> <p>Verbal updates were also provided by the following partners:</p> <p><u>Wiltshire Police</u></p> <p>Inspector Louis McCoy, the new inspector for the Area Board’s area, and Sergeant Kate Smith, who was returning to the team, introduced themselves and stated that they looked forward to working with the Board. Inspector McCoy explained that they were implementing a restructure to improve the coordination between Police Community Support Officers and response teams.</p> <p>Sergeant Smith then outlined some of the key priorities for the local area including:</p>

	<ul style="list-style-type: none"> <li>• Working with the road safety team to implement the one-way system at Clack Hill. 22 tickets had been issued over the last month for drivers ignoring warning signs.</li> <li>• A visible police presence was in place in Royal Wootton Bassett after a violent incident over New Year.</li> <li>• They were undertaking work with schools in Cricklade to tackle graffiti.</li> <li>• A road safety campaign was being rolled out.</li> <li>• Work was going on to tackle parking issues and anti-social behaviour in Purton. It was also noted that the local Co-op had been burgled.</li> </ul> <p><u>Dorset and Wiltshire Fire and Rescue</u></p> <p>Phil People, Station Manager for Cricklade, Royal Wootton Bassett and Westlea gave an update, noting that they had been having issues with recruitment and retention of staff, particularly in Cricklade. He explained that they were always recruiting for on-call staff and that Danny Willis, the new Watch Manager in Cricklade, was running a promotional campaign.</p> <p>In response to a query about the response to a road accident involving a hybrid electric car near Broad Hinton, the station manager explained that once battery cells reach a certain heat it causes a chemical reaction leading to thermal runaway. This process can cause complications when dealing with road traffic collisions involving hybrid or electric vehicles, as the battery can reignite. Various studies were underway to look at different approaches to tackling this issue, with suggestions including submerging cars in water, or isolating them for 24 hours.</p>
77	<p><u>Royal Wootton Bassett Banking Hub</u></p> <p>Cllr Steve Bucknell reported that he had met an agent and they had identified a potential property in which to locate the hub. Negotiations were ongoing and, if successful, an announcement would be made in due course. It was important that the venue was in a central location, had space for meeting rooms and level access. It was also hoped that the post office would help to run banking services over the counter, possibly in addition to the existing post office.</p>
78	<p><u>Our Community Matters</u></p> <p>Updates were provided by lead members.</p>
79	<p><u>Youth Forum</u></p> <p>The Chairman reported that the next meeting of the Youth Forum was scheduled for 8 February.</p>
80	<p><u>RWB and Cricklade Environmental Forum</u></p> <p>Cllr Steve Bucknell reported that the Area Board Delivery Officer had written to parishes and that the date of the next meeting would be set once they had received further feedback. He explained that lots of good work was going on in</p>



	parishes between meetings and they aimed to share best practice.
81	<p><u>Community Care Group</u></p> <p>Cllr Champion provided an update about the group's last meeting on 30 November 2022. She explained that they had discussed the role of warm spaces and the importance of transport links for vulnerable people. She was pleased to report that the Living Well Team would be attending their next meeting on 25 January, as well as a representatives from Tinkers Lane Surgery and Great Western Hospital's Discharge Liaison Team.</p>
82	<p><u>Economy</u></p> <p>The Vice-Chairman explained that Wiltshire Council was still looking at options for grant schemes to support high streets in market towns.</p> <p>Cllr Lay highlighted that lots of information about the support available to households was available on Wiltshire Council's website. It was also noted that paper copies of the Area Board's information leaflet were now available to ensure that residents without internet access were also able to receive support. The SEPM noted that work was ongoing to add local information to Wiltshire Council's website and suggested that town and parish councils might be happy to share details on their websites. It was suggested by the public that using QR codes would be helpful once the information was available online.</p>
83	<p><u>Community Safety Forum</u></p> <p>The Chairman reported that the forum had met on 13 January and received an update from the PCC on Young Commissioners. She also encouraged the public to attend the online meetings.</p>
84	<p><u>Local Highway and Footway Improvement Group</u></p> <p>The Vice-Chairman noted that the Local Highway and Footway Improvement Group (LHFIG) had a larger budget than the old Community Area Transport Group and were working closely with contractors to ensure that staff were in place to complete the works. He reported that he was speaking to engineers from Wiltshire Council's Highways Team about improving permanent signage for the closure of the C70 to improve safety, but that funding was unavailable to progress the project at the present time.</p> <p>Robert Collis, Chairman of Lydiard Tregoze Parish Council, reported that an accident before Christmas had destroyed one of their recently installed road signs. He explained that they were looking at options for a potential replacement.</p> <p>The Area Board then considered the recommendations arising from the LHFIG meeting on 14 December 2022. On the proposal of the Vice-Chairman, seconded by the Chairman, it was resolved:</p>

	<p><b>Decision</b></p> <p>1) To note the discussions and updates in the attached report.</p> <p>2) To close the following issues:</p> <ul style="list-style-type: none"> <li>• 5083 - prohibition of entry and exit at C70 Hayes Knoll Road made permanent.</li> <li>• 11-19-08 – Lydiard Tregoze signing and road markings.</li> </ul> <p>3) To move the following issues to the Priority A list:</p> <ul style="list-style-type: none"> <li>• 11-22-16 - Chelworth Crossroads improvements, Cricklade</li> <li>• 11-22-10 - The Barton Signs, Clyffe Pypard and Bushton</li> <li>• 11-21-8 - Purton, Manor Hill – speed reduction</li> </ul>
85	<p><u>Funding Applications</u></p> <p>The Area Board was asked to vote to note a grant awarded between meetings through the delegated authority of the SEPM. On the proposal of the Chairman, seconded by the Vice-Chairman it was resolved:</p> <p><b>Decision</b></p> <p><b>To note the awarding of £500 to Royal Wootton Bassett Environment Trust towards an infrared camera to allow local people to identify areas of heat loss in their homes.</b></p> <p><b><u>Reason – The application met Community Area Grant criteria for 2022/23.</u></b></p> <p>Jason from the environment trust thanked the Area Board for the grant and noted that it had already been loaned out 20 times and helped to identify areas of heat loss in 30 properties.</p> <p>The Area Board then considered the following applications to the Community Area Grant Scheme:</p> <p><u>Purton Cricket Club requesting £5,000 towards resurfacing their nets</u></p> <p>The Fixture Secretary, Graham Wright, and the Chairperson, Callum Wright, of Purton Cricket Club spoke in favour of their application, explaining that their nets were now 13 years old, and the top layers were in need of replacement. They explained that the nets were used by a wide range of the community, around 600 people a year, including around 100 to 130 club members. They also ran Easter training camps and worked with boys and girls at local schools. On the proposal of Cllr Lay, seconded by the Vice-Chairman, it was resolved:</p>

**Decision**

**To award Purton Cricket Club £5,000 towards net resurfacing.**

**Reason - The application met the Community Area Grant criteria for 2022/23.**

St Bartholomew's Church Croft requesting £1,750 towards a boiler replacement project

Dennis, the Church Warden and Chairman of the Church Croft, spoke in favour of their application, noting that their current boiler was at the end of its life and beyond economic repair. He explained that the Croft was open to the whole community, not just the congregation, and was being used to offer a warm space during the winter.

During the discussion a member of the public raised concerns about replacing the boiler on a like for like basis and encouraged the Board to fund more eco - friendly alternatives. The Chairman proposed that the Church Croft was awarded £1,750 towards a boiler replacement project. Cllr Steve Bucknell seconded the proposal, suggesting an amendment that a condition was applied that consideration was given to alternative proposals, including heat pumps. The Chairman was happy to accept the amendment.

**Decision**

**To award St Bartholomew's Church Croft £1,750 towards a boiler replacement project on the condition that they first give consideration to alternative proposals, including air source heat pumps.**

**Reason - The application met the Community Area Grant Criteria 2022/23.**

The Area Board then considered the following application to the Youth Grant scheme:

The Stay Safe Community Interest Company requesting £725 towards the 2023 Digital Empowerment Programme

The SEPM introduced the application, explaining that the project was originally due to have been based in both Royal Wootton Bassett Academy and Bradon Forest School with £1,450 being requested. However, he noted that Royal Wootton Bassett Academy would not be able to run the project this year, so the request would be for £725 to run it at Bradon Forest. Year 7 and Year 9 pupils

	<p>would benefit from the initiative to improve online safety and it would also be open to all parents at the school. On the proposal of the Chairman, seconded by the Vice-Chairman, it was resolved:</p> <p><b>Decision</b></p> <p><b>To award the Stay Safe Community Interest Company £725 towards their 2023 Digital Empowerment Programme.</b></p> <p><b><u>Reason - The application met the Youth Grant criteria for 2022/23.</u></b></p>
86	<p><u>Get It Off Your Chest</u></p> <p>Mark Clarke from Cricklade, speaking as a member of the public, stated that he would welcome additional support from Wiltshire Council for local communities. He raised concerns about the end of grant funding for Open Door Cricklade. He also queried what would happen to any remaining Area Board grant funding if it was not spent by the end of the financial year.</p> <p>In response, members offered to hold conversations about alternative funding options for Cricklade Open Door. It was noted that announcements on the remaining Area Board grant funding would be made in due course. It was also highlighted that Wiltshire Council's draft budget for 2023-24 had now been published and was out for public consultation.</p>
87	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
88	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The date of the next meeting of the Royal Wootton Bassett and Cricklade Area Board was confirmed as 14 March 2023, with networking from 6pm.</p>

WILTSHIRE POLICE



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# Community Report

Royal Wootton Bassett Community Policing Team

February 2023



Agenda Item 6

# Your CPT – Royal Wootton Bassett

**Inspector:** Inspector Louis McCoy

**Neighbourhood Sergeant:** Sgt Kate Smith

**Neighbourhood Officers:**

PC Joanne Phelps (Malmesbury Town)

**PC Lucy Wright (Royal Wootton Bassett Town)**

**PCSOs:**

**Kelly Hillier (Royal Wootton Bassett Town)**

**Monique Beasley (Cricklade and Purton)**

John Bordiss (Ashton Keynes and Minety)

Juliet Evans (Malmesbury Rural)

Rebecca Walsh (Malmesbury Town)

# Local Priorities & Updates

Priority	Update
Graffiti – RWB	We have seen an increase of graffiti in RWB play parks and around the town over the last few weeks. Work has taken place to evidence gather and work with the local town council to establish the scale of the issue. There is ongoing investigative work to establish those responsible and all teams operating out of RWB are focused on high visibility patrols and positive action on receipt of a report.
ASB – Cricklade	We have received reports of ASB and associated criminality in the vicinity of the leisure centre. Work has taken place to target harden the location, work with the leisure centre around CCTV opportunities and also to look at limiting the WiFi coverage to prevent congregations of youths as well as identify those involved. High visibility patrols are also taking place to detect, deter and deny any ASB happening in that area.

# CPT areas of focus

- PC Wright and PCSO Hillier are continuing work concerning parking in RWB at School drop off and collection times.
- Liaison with the schools, warning letters, high visibility patrols and enforcement where appropriate.
- Follow up work with the local residents of the school areas will take place to benchmark the improvement.
- The programme will rotate between different schools and partnership work will take place throughout to find sustainable solutions.
- RWB Town Council have been very supportive and are looking at supporting the local residents, schools and finding appropriate solutions.



# CPT areas of focus

- Sgt Smith and PC Wright led a day of action at Clack Hill, Bradenstoke concerning the one way system there and responding to concerns from the local community.
- [Police catch drivers ignoring 'No Entry' sign on Clack Hill | Swindon Advertiser](#)
- A number of Traffic Offence reports have been issued since the closure came into place and, where appropriate, warning letters have been sent to identified drivers from residents complaints.

# CPT Community

- Community consultations have taken place in Lyneham, RWB and Cricklade in a focused week from 13 – 17.02.23
- We were able to engage with the public, gather intelligence and understand the issues of the local community to help shape our tasking priorities.
- In January 2023, your local NPT took part in 27 Community engagement events
- Over 250 people were engaged with.
- We worked with schools, drop in sessions, the town councils amongst a variety of groups.

# Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- For information on what crimes and incidents have been reported in the Royal Wootton Bassett Community Policing Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>

# Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** –

[www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

## Follow your CPT on social media

- [Royal Wootton Bassett Police Facebook](#)
- [Royal Wootton Bassett Police Twitter](#)
- [Malmesbury Police Facebook](#)
- [Malmesbury Police Twitter](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

The screenshot shows the top navigation bar of the Wiltshire Police website. The bar is dark blue with the 'WILTSHIRE POLICE' logo on the left and a search bar on the right containing the text 'How can we help you?'. Below the navigation bar is a horizontal menu with five items: 'Report', 'Tell us about', 'Apply or register', 'Request', and 'Feedback'. Below the menu is a breadcrumb trail: 'Home > About us > CPTs'. The main heading of the page is 'Royal Wootton Bassett Area CPT'. The content area below the heading contains three paragraphs of text. The first paragraph states: 'CPT Royal Wootton Bassett covers the areas of Royal Wootton Bassett, Malmesbury, Cricklade, Ashton Keynes and surrounding areas.' The second paragraph states: 'To contact your CPT about a community-related matter, such as a school visit, then please email [RoyalWoottonBassettAreaCPT@wiltshire.pnn.police.uk](mailto:RoyalWoottonBassettAreaCPT@wiltshire.pnn.police.uk). Please note that this mailbox is not monitored 24/7.' The third paragraph states: 'You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)'. At the bottom of the content area, there is a line of text: 'You see a map of [crimes in the Royal Wootton Bassett area](#) by visiting [www.police.uk](http://www.police.uk)'.

## Patients' feedback sparks overhaul of hospital complaints process

Feedback from patients who made a complaint about their care at Salisbury District Hospital is being used to overhaul its complaints handling process.

Healthwatch Wiltshire's latest report highlights the findings of a survey which heard the views of people who had been through the hospital's complaints handling process between April and June 2022.

Patients and their families told us of feeling lost in the system, that they weren't listened to and had little confidence that changes would be made following the issues they had raised. These experiences have led to a review of the way the hospital handles complaints by Salisbury NHS Foundation Trust, which manages it.

### What did people tell us?

Our report reveals that people found it difficult to find information on how to make a complaint and didn't fully understand the role of the Patient Advice and Liaison Service (PALS) at Salisbury District Hospital.

We also found:

- People didn't feel they were kept properly informed of where they were in the complaints process, timelines were not always adhered to, and updates not always provided.
- There was a lack of signposting to additional support, such as advocacy services.
- Staff sometimes seemed reluctant to take ownership of a complaint.
- People felt disempowered and that they could not challenge decisions made by the hospital Trust.
- People thought that points or questions

they raised were not properly addressed.

- Apologies did not feel meaningful or sincere.
- People were not confident that the outcome of their complaint would help to drive improvements.



### What's next?

The findings of our report will form the basis of a new Complaints Handling Policy, which is due to be launched by Salisbury NHS Foundation Trust in April 2023.

**Victoria Aldridge**, Head of Patient Experience at Salisbury NHS Foundation Trust, said: "We have welcomed the opportunity to work with Healthwatch Wiltshire.

"The Trust acknowledges and accepts the findings from this project and strongly supports the identified areas for improvement... with the findings shaping both our new Complaints Policy and improving the processes associated with this."

**Guy Patterson**, Projects Lead at Healthwatch Wiltshire, said: "We're delighted to see how patient feedback is shaping the improvements the Trust are intending to make. We're also very pleased to see how committed they are to ensuring the patient voice is heard. We will revisit this project later in the year to see what progress has been made with the introduction of the new policy."

[Read the report](#) on our website.



## **Update for Wiltshire Area Boards**

February 2023

### **Neighbourhood Collaboratives**

Work continues with the Neighbourhood Collaboratives programme, the Steering Group is now established, and our second Steering Group workshop was held on the 1<sup>st</sup> of Feb 2023. Partners with a broad scope of expertise from organisations within our locality, including representatives from the Area Boards, met to discuss some of the key issues required to roll out the model across the Neighbourhoods. This included reaching an agreement on the Readiness Review, a baseline assessment that will support Neighbourhoods to determine their readiness to create this new approach to working. The programme's launch events will be reviewed and agreed by the Steering Group at our next meeting on 8<sup>th</sup> March 2023.

The workshop on the 1<sup>st</sup> of February offered an opportunity to respond to some of the points raised in our initial meeting in December 2022. The Steering Group was provided with examples of successful projects within Wiltshire that helped inform the Neighbourhood Collaborative model. The event was also used to share the work starting at our pathfinder site in Bradford on Avon & Melksham. The pathfinder will be the pilot from which to learn and share how a Neighbourhood Collaborative will function. Partners were asked to review a version of the Readiness Review, completed by the site, and discuss how their organisations could contribute ideas and expertise to this collaborative approach. Early interrogation of the data by the pathfinder suggests that falls and falls risk factors will be central to the plan that develops from this partnership.

Feedback following the workshop was very positive and the information provided on the day is currently being shared with Bradford on Avon & Melksham. We intend to bring all those offering support to the pathfinder together at the beginning of March 2023 to review the data and define the cohort within the community that will benefit the most from this Neighbourhood Collaborative project.

### **Covid-19**

After Sunday 12 February, any person aged between 16 and 49-years-old and not in a clinical risk group will be unable to get the initial Covid-19 booster, which for most people would have been their third vaccination for coronavirus.

This date is also the last opportunity for people over the age of 50 to come forward for the autumn booster vaccine, which was rolled out to older people, as well as those who are considered vulnerable, at the end of 2022.

The Joint Committee on Vaccination and Immunisation, which acts as an independent adviser to the Department of Health and Social, has indicated that the

offer of having the two primary Covid-19 vaccines at any time will also change during 2023, with the overall vaccination campaign being refocused to target those most vulnerable.

A number of Covid-19 vaccination centres across Bath and North East Somerset, Swindon and Wiltshire have closed in recent weeks. The vaccination centre at Bath Racecourse closed in December 2022, and was followed in January by Salisbury City Hall and the Steam Museum in Swindon.



## Chippenham Lions – Auction of Promises

The Chippenham Lions Club Auction of Promises will take place on Saturday 15th April 2023 (7.30pm) at Sutton Benger Village Hall.

Event attendees can bid for a range of fantastic items which can be found in the online catalogue on the Chippenham Lions website (see link below) from 13th March. This includes carriage driving, a gypsy caravan experience, golf and much more. Money raised through the event will be donated to support fun days for young carers in the Chippenham area (through our Wiltshire Young Carers Service) as well as Julia's House Children's Hospice and other Lions charities.

The event organisers are looking for items to include in the catalogue e.g. quirky items, experience days, services, pub meals, crafts, artwork and similar items. If you are able to donate an item, or know a person or organisation who can, please email: [jeff@chippenhamlions.org.uk](mailto:jeff@chippenhamlions.org.uk) (Auction Organiser)

For more information visit: <https://chippenhamlions.com/>

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## New Activities Offered Through Get Out Get Active (GOGA) Programme

Community First is a delivery partner for the Get Out Get Active (GOGA) Programme in Wiltshire, led by Wiltshire and Swindon Sport. We have been working with sector partners and colleagues to support the delivery of new activities and programmes to help people become more active, with a number of new activities launching in Spring 2023.

### Community Gardening at Arundells (Salisbury)

A new, free community gardening project will soon be launching at Arundells in Salisbury. This includes fully accessible gardening activities for people of all abilities. For more information, please contact Helen Akiyama ([hakiyama@communityfirst.org.uk](mailto:hakiyama@communityfirst.org.uk)).

### Multi-Sports & Fun Activities (Calne)

Free, weekly multi-sports sessions will begin from Monday 27<sup>th</sup> February 2023 (11am-12.15pm) at Calne Leisure Centre. All ages and abilities are welcome. For more information or to register your place, email [sportsdevelopment@wiltshire.gov.uk](mailto:sportsdevelopment@wiltshire.gov.uk).

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## Youth Action Wiltshire Minibus Appeal

Youth Action Wiltshire is currently fundraising for a new minibus to support delivery of the service in 2023 and beyond. The 'Destination Adventure' appeal has currently raised £2,586, with an additional £1,600 in pledged donations for a total of £4,186.

We are still a little way off our target of £30,000 and we would be very grateful for any support which local businesses and organisations can offer to help us reach our goal.

For more information and how to donate visit: <https://www.justgiving.com/campaign/yaw-minibus> or email [fundraising@youthactionwiltshire.org.uk](mailto:fundraising@youthactionwiltshire.org.uk)

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### Briefing prepared by:

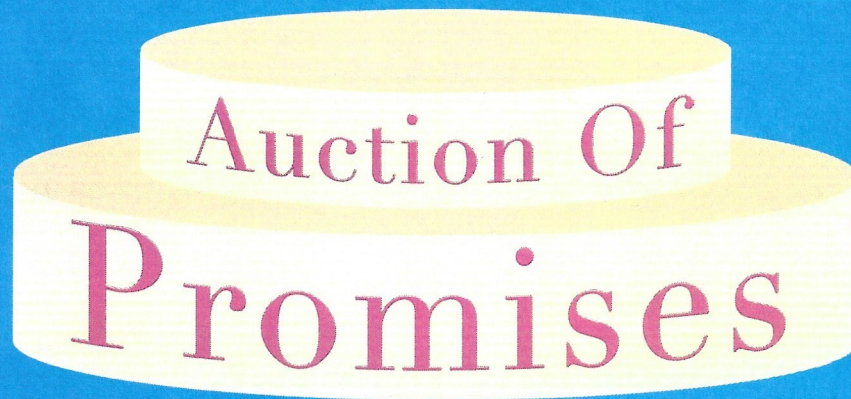
Ellie Ewing - Marketing and Communications Manager (Community First)

21<sup>st</sup> February 2023



# Chippenham Lions

Saturday 15 April  
From 7:30 pm  
Sutton Benger  
Village Hall  
SN15 4RP



Join us to bid for a range of fantastic items in our Auction of Promises

or

See <https://chippenhamlions.com> for the Online Catalogue & Commission Bidding

Promises to Include: Carriage Driving, Gypsy Caravan Experience, Golf & much, much more



All money raised will go towards Julia's House Children's Hospice, fun days for Young Carers and our own Charities



# Overview of children in care

- 12 million children living in England
- 400,000 (3%) involved with children's social care
- 80,000 (0.03%) are Children Looked After (CLA) in England
- 468 are Children Looked After (CLA) in Wiltshire

# Overview of children in care

- 264 children living with 168 Wiltshire Council foster carers
- 105 children living with foster carers via independent agencies
- Experiences – trauma, separation & loss
- Trauma impacts on all aspects of a child's life and view of the world



# Royal Wootton Bassett, Purton & Cricklade- latest update

- 24 children in care, still short of 16 local fostering family
- In RWB, Purton and Cricklade we're looking for more foster carers to step in and provide homes for children from the local areas and also those from the surrounding areas
- The situation across Wiltshire is near crisis point as we now have few alternatives available with independent fostering agencies (IFA) carers, but we need to look after and care for all of our children, irrespective of resources
- Main focus is to find safe homes for our Children in Care
- Across Wiltshire we are still in need of at least an additional 30 foster carers



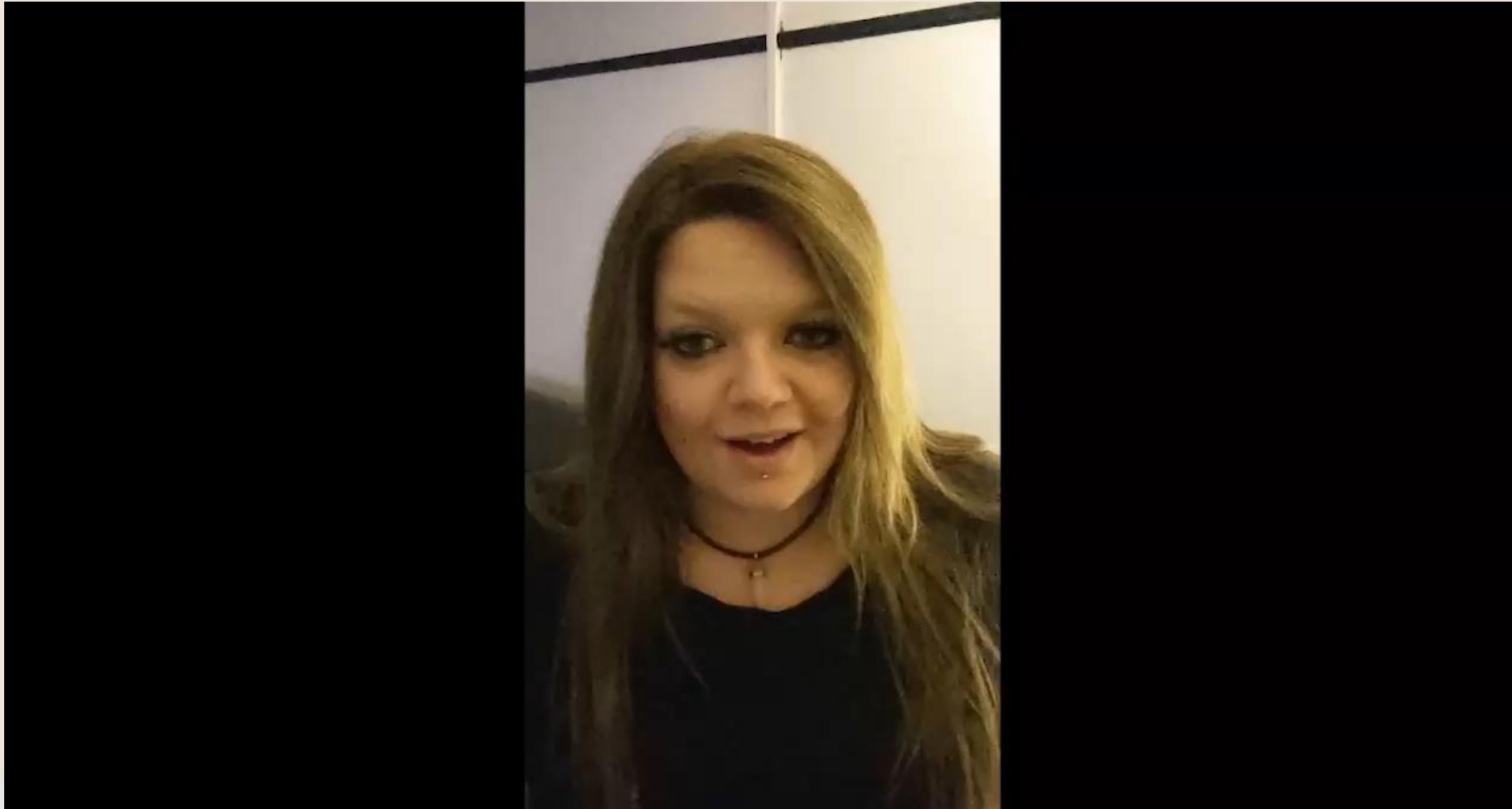
# Who makes a good foster carer

- Anyone aged 21 & over, with a spare bedroom can foster
- Have a good sense of humour, plenty of tolerance & understanding.
- Enthusiasm to make a difference to young people's lives
- Commitment to find a way through difficult times





# The impact of fostering on Natasha's life



- 1 minute & 21 seconds – please watch/listen, as it's really powerful

# Could you help?

- Promote fostering to your local community
- Listen to Natasha – then think, if every councillor recruited just one fostering family, what a life changing difference that would make to so many children
- Let us know places/events where we can successfully promote fostering in your area
- Share and 'love' our messages on social media  
Follow Facebook "Fostering in Wiltshire"  
Follow Twitter @ FosterWilts



# Contact us

## **For more information from our fostering service:**

Contact: Fostering Recruitment Duty

Call: 01225 716510

Email: [fosteringrecruitment@wiltshire.gov.uk](mailto:fosteringrecruitment@wiltshire.gov.uk)

## **For those interested in becoming a foster carer:**

Call: 0800 169 6321

Text: 'Foster' to 60002

Email: [fostering@wiltshire.gov.uk](mailto:fostering@wiltshire.gov.uk)

Website: [www.fosteringwiltshire.uk](http://www.fosteringwiltshire.uk)



# Follow us:

Find us on 

@ fostering in Wiltshire

Follow us on 

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GIVE THEM  
*the* TIME TO  
BLOOM

FOSTERING  
*with*  
Wiltshire Council

EVERY DAY MATTERS IN  
THE LIFE OF A FOSTER CARER.





## **RW Bassett and Cricklade Community Area YOUTH FORUM**

8<sup>th</sup> February 2023 – 4:30pm

Virtual meeting via Teams link



### **AGENDA:**

#### **1. Welcome and introductions**

##### **Chair:**

(AB) Cllr Allison Bucknell – Wiltshire Councillor for Lyneham Division, Chair of the Area Board

(AJe) Cllr Angela Jenson – Cricklade Town Council

(MH) Mark Hopkins, Town Clerk Royal Wootton Bassett Town Council

(AJa) Andrew Jack Strategic Engagement Partnership Manager, Wiltshire Council

(LY) Louisa Young, Area Board Delivery Officer, Wiltshire Council

(JB) Jade Beasley, Rise Trust

(JK) Jan Kelly, Girl Guiding Wiltshire North

#### **2. Apologies**

Alex Reid, Wiltshire Police Youth and Early intervention supervisor

Amy Dallimore (AD), Community Development Worker Army Welfare Service – update provided

Mari Roberts RWBA

Zoe Markham-Lee – RWBA

Jaime Browne, Youth Work Coordinator, Inspire to Aspire

Richard Pomfrett – Stay Safe Initiative

#### **3. What's Happening in your areas**

AB asked for updates

##### **Cricklade Town Council (AJe)**

Have had an increase in ASB recently, specifically graffiti. The town council has increased youth funding from £8,000 to £12,500.

Town council has been working with Rise Trust and with sports provider, Inspire to Aspire.

Following consultation with the police they have added targeted sessions for younger children (11-12 year olds) in addition to 13-18 year old session.

### **Royal Wootton Bassett Town Council (MH)**

MH has been making contact with local partners and people in the town. Has met with the Rise Trust and some of their volunteers including Sue Hughes and Vicar Jane Curtis. Has also been building links between older people and youth firstly by engaging with the new care home Marsh Farm who are keen to engage with the community and more recently with Miranda House who are interested in using volunteers to help with reading groups. Also reports an issue with graffiti but only within last 24hrs.

### **Rise Trust – Jade Beasley (provided by e-mail)**

Unfortunately, JB was struggling with connection and so update was submitted by e-mail.

Rise Trust are seeing up to 20 young people during our session. Rise Trust are also offering detached youth work around town before or after a session. However, due to the weather/darker nights, these numbers have been low. (Hopefully, they will pick up as we head into warmer times)

Key themes of these sessions are:

Personal safety, mental health, county lines and crime prevention, as well as general conversations about school, friends/family, and relationships.

Themes for future sessions include some of the areas that need targeting such as, peer on peer abuse, Dangers of vaping/smoking, Healthy relationships, and sexual identity.

Anya from the youth commission has visited in session, and she collected some YP's voice on topics such as, Mental health, police relationships, Gang, and drug culture and community feedback.

Continuing our community mentoring, which is where a YP will work 1-1 with a youth worker for any extra support they may need.

Rise Trust also continue to offer snack packs in session, where YP can access food/snacks if they haven't eaten that day.

### **Girl Guiding (Rainbows, Brownies, Guides & Rangers Lyneham, Royal Wootton Bassett and Cricklade) (JK)**

Guide hall in both Lyneham and RWB. Concerned about escalating costs, particularly electricity. The groups are seeing more issues with mental health. Unfortunately, have recently had to close some younger groups as a result of volunteers moving on. Lyneham Guides is thriving, now at 24 partly as a result of army families posted in.

Rangers (14-18 year olds) historically fewer – however RWB is now the largest ranger unit in the county. They have a varied programme and the 2 guide units in RWB are well supported. JK reported that the weekly meeting particularly during the last 2 years has been vital for some of the girl's mental health and gave a specific example from when Rangers were meeting online during the pandemic.

JK is County Inclusion Adviser which encompasses all inclusion. This is an area where she may be able to assist others and may also benefit from additional training or support.



## **Army Welfare Service (AD by e-mail)**

AD and two volunteers are currently delivered 2 universal youth clubs on Tuesday evenings since October. Sessions run for 7-12 years 1700-1845 and 12-17 (364 days before requiring a DBS to support as young leaders) 1900-2100. These have come on leaps and bounds since our initial delivery. Mainly with a focus on Cooking, Craft, informal Education and Sports as the basis of our delivery, we have also made progress on supporting military transition, employment, confidence and friendship.

### **Positives**

Junior Youth Club (JYC) has a total of 27 young people signed up with on average 20 young people attending on a weekly basis

JYC have been exploring communication, teambuilding and confidence which is really showing in their independence

JYC is being advertised best through word of mouth within the local community and posters as AWS have a limited platform on social media

JYC now has a young person completing their DofE with us which is a lovely achievement within the team

JYC is exploring inclusivity of young people with SEN and hopes to expand this further later in the year

Senior Youth Club (SYC) has a total of 20 young people signed up with on average 16 young people in attendance

SYC has no concerns (at present) for drugs, alcohol or wider concerning behaviour, however key to explore this next term to raise awareness

SYC are enjoying the space that they have and are able to keep independent groups, but do join together in wide game activities – murder in the dark is the favourite at present

Looking to develop awareness nights with Fearless (crime organisation), Neighbourhood Steering Group and other partnerships

### **Improvements to be made**

Both groups are struggling with volunteers to keep up with numbers of young people wanting to attend

Group is funded via subs and cost of living and rising cost of resources is a broad concern but not currently impacting

Would like to develop some detached and outreach work with more volunteers to expand to all young people in the area

Looking to personalise the space more to make it more youth friendly

Increasing the offer of Youth Cafés, Youth Forums and Holiday provision to Senior age bracket (obviously cost and volunteers impacts this)

## **Discussion**

AB fed back about other grants that are available example being Bradenstoke Solar fund that may help Guiding in Lyneham with their electricity costs.

AB gave a background overview of LYNs and area board funding.

Discussion around joining up of voluntary organisations for support such as training. MH proposed considering an event at Memorial Hall to showcase organisations.

Discussions included possibilities of:

Joining up of voluntary organisations for support such as training for volunteers e.g. provision of equality and diversity training for groups  
Offering training/skills to young people such as safe night out training or First aid.

An online 'shop window' of what youth activities are on offer in the towns and parishes.

Activities specifically targeted to support young people and the linking of youth and sports clubs to work together, taster sessions and possible event at the Memorial hall.

#### **4. Challenges**

Included in updates – key themes: ASB / Graffiti, young people and their parent's mental health.

#### **5. Youth Grants**

Unfortunately, no Youth Grant applications have currently been received.

AB outlined some examples of where youth funding has been made available. One example of partnering with H5 adventure and provided funding towards adventure days were able to fully fund some children this was funded by Town Council and the Area board.

AB explained about the youth funding criteria being targeted at the 13 – 19 year (and up to 25 with SEND) age groups and designed to be seed funding to start an initiative or one of projects or activities. AB & AJa both gave examples of projects both local and from the wider area and encouraged reaching out to communities to propose future activities and projects.

#### **6. Recommendations to the Area Board.**

Discussed the possibility of inclusion being added to the area board action plan and how this could be actioned.

Actions agreed:

Reach out to local organisations to gauge what support is needed and wanted.

**ACTION : ALL**

Reach out to local organisations regarding possibilities of taster sessions and working together and get idea of what is on offer to young people.

**ACTION : ALL**

Get feedback from young people regarding what types of activities or event/s would appeal.

**ACTION : ALL**

**7. Proposed date for Next meeting: Wednesday 26<sup>th</sup> April, 4:30pm, via Teams –**  
*(This Forum has agreed to meet on a quarterly basis).*

<p><b>Action 1.1 - Develop Local Youth provision, street based and safe space in the towns and assess provision in the villages.</b></p>	<p><b>ONGOING - An application for funding development of local youth provision in Cricklade was approved by the Area Board on 15<sup>th</sup> March. Following a request from RWB Town Council funding allocated in March 2021 was rolled over to develop provision in 2022/23. A Recommendation from the RWB&amp;C Youth Forum, to ask T &amp; PCs to comment on provision and requirement for outreach and safe space style youth provision was agreed by the Area Board on 15<sup>th</sup> March 2022.</b></p>
<p><b>Action 1.3 - Investigate level of mental health support young people and their families should expect and the correct way to access that support.</b></p>	<p><b>NEW ISSUE</b>  <b>The RWB&amp;C Youth Forum recommended this action is added to the Community Action Plan.</b>  <b>Recommendation accepted by the area board on 15<sup>th</sup> March 2022.</b></p>
<p><b>Action 1.4 - Establish whether provision for mental health support through the ECHP process is delivering expected outcomes.</b></p>	<p><b>NEW ISSUE</b>  <b>The RWB&amp;C Youth Forum recommended this action is added to the Community Action Plan.</b>  <b>Recommendation accepted by the area board on 15<sup>th</sup> March 2022.</b></p>
<p><b>ACTION 1.5: 'Year of Fun' - Encourage a programme of inclusive, positive, fun activities for young people.</b></p>	<p><b>Supporting positive mental health.</b></p>

<b>ACTION 1.6 Food Poverty among Young People</b>	<b>Research the existence of food poverty among young people in the Community Area and opportunities to address that issue.</b>
<b>ACTION 1.7 Engaging more young people in physical exercise.</b>	<b>Engage with schools, local sports clubs, and leisure centres to consider ways to encourage more young people aged 16-19 to take regular exercise.</b>

**Young People (Mental health, wellbeing, and positive activities)  
Cllr Allison Bucknell (Area Board Lead)**

**Royal Wootton Bassett & Cricklade Community Care Group**  
**Wednesday 25<sup>th</sup> January 2023, Cricklade Town Council officer**  
**Notes**

Item	Notes	Action
Present	Ashley Harris, Carers' Support Wiltshire; Mel Lambourne, Tinkers Lane Surgery; Cat Attewell, Care Instead; Tania Currie, Head of Patient Experience and Engagement GWH; Nic Arthur, Cricklade TC; Heather Ponting-Bather; Cllr Mary Champion, Andrew Jack (Strategic Engagement & Partnerships Manager), Wiltshire Council.	
Apologies	Dianna Kirby, Tockenham PC; Stevie Palmer; Rebecca Seymour, Celebrating Age Wiltshire; Cllr David Bowler, Louise Nankivell, (Prevention & Wellbeing team) Wiltshire Council	
Mel Lambourne, Care Coordinator, Tinkers Lane Surgery	<p>ML described her role as Care Coordinator at the surgery and how each GPs surgery should have a similar role. She described how she is in a team with district nurses and how she takes referrals from GPs, directly or even from the ambulance service. She can deal with anything that is not clinical. She can help to provide support for people returning home but who are in need of additional help to be there. This includes support for patients' carers. She can liaise with Social Care if people's needs are more health focused. She can help self-funders to organise their own care and can give reassurance as someone from the surgery who isn't a GP. ML can organise the extra support someone needs to stay at home instead of going into hospital. She can arrange the support from GWH for patients on discharge from there.</p> <p>ML mostly carries out home visits but can see people at the GP surgery. She can speak with families about their concerns for their family member and help but she cannot share the patient's medical information.</p> <p>There was a social prescriber at the surgery, Jan Forsythe, but that post has still not been replaced. There was then discussion around social prescribers out of Tinkers Lane and in north Wiltshire and the balance with Swindon. CA offered support with care requirements.</p> <p>CA will share the details of activities and what's going on from the WoW guide.</p> <p>AH felt there were difficulties over the care contracts and access to services from care agencies in the north and east of the county.</p>	CA
Tania Currie, Head of Patient Experience and Engagement GWH	<p>TC began by speaking about discharge from hospital and the pressure GWH is under in terms of patient numbers and the need to increase the flow of patients through the system. There is work going on to develop and improve this, so ambulances do not have to wait. She described a new Coordination Centre across the hospital that helps this flow of patients between departments and to their homes again. This includes meetings with all services and county-wide groups and local councils to coordinate and implement.</p> <p>There is a new Discharge Hub for patients to be discharged swiftly and then assessed at home so that the most suitable care can be put in place there. This includes putting in support with the carer to make</p>	

	<p>sure they can cope with their patient on discharge. TC explained how the hospital needs to be for acutely unwell people only and that people should expect to be sent home for their full / final recovery – that’s the best place for them to be to avoid infections, etc.</p> <p>TC also explained a new live discussion with ambulance staff to agree the best route for the person they are seeing which will help to avoid any unnecessary visits to the ED or into hospital, thus going into their system.</p> <p>There is a new Urgent Treatment Centre at GWH. This is accessed by a new “one front door” where people will be triaged quickly by a “Navigator” and directed to the ED, Urgent Treatment Centre or the most appropriate location. People should be seen within 15mins to be triaged. Patients can still be referred in by their GP. TC felt this new system is working but GWH is still very busy.</p> <p>TC was asked about the communications about this change to the system. She recognised a lot of GWH’s comms was online and via social media and how not everyone accessed those. The group agreed they are well placed to feed in to TC any locations for paper or electronic methods of getting this information out to patients</p>	All
Future topics or ideas	<p>CA described the <a href="#">WOW (What’s on When) guide</a> from Homes Instead which has lots of information about events and activities in the area, such as memory cafes, singing / the arts or exercise groups. They will also be producing a resources guide, mainly for older people, that has details of e.g. transport available.</p> <p>CA talked about a Carers’ event in Swindon and AJ described the <a href="#">Health &amp; Wellbeing Day</a> event he had helped to organise in Devizes with the equivalent group there. This had 50-60 local and county-wide groups, from Alzheimer’s Support and Carers’ Support to the Men’s Shed and local yoga instructors. The idea being to showcase what is available in the area to help keep people physically and mentally active through being members of groups, taking part in activities or volunteering.</p> <p>The group discussed the dementia simulator that several had experienced and encouraged others to find out more about.</p> <p>ML raised the issue of there being no befriending service in Royal Wootton Bassett for when someone needs people to come round for a chat and a cuppa! Instead, some people are calling 999 for an ambulance to come. AH thought that this service does exist across Wiltshire but that there is a struggle to provide it in the north and east of the county. AH also mentions Louise Nankivell’s role to go out to visit and help people find suitable pastimes which can help prevent isolation and loneliness.</p>	
Sharing contact details	<p>Everyone present agreed the group was ideal for networking and sharing information. As a way to increase these opportunities outside of meetings, those present agreed that their email addresses could be shared to promote better networking.</p> <p>Instead of using the bcc box on emails for agenda, notes, etc. AJ will include email addresses for those at the meeting in the To box for all to see.</p>	

	For those not present at the meeting, please contact AJ to confirm if you are happy for your email address to be shared in this way	All
Future Topics/Ideas	<p>CA said how she had already been in touch with Rob Hanks from Thames Water about speaking at a group meeting. This will be to do with their <a href="#">Priority service</a> if there is a break in the water supply. This is aimed at vulnerable people or those with a need for a constant water supply. Registering allows Thames Water to put support in place for that person until supply can be restored.</p> <p>AJ described how Scottish &amp; Southern Electricity also had a <a href="#">Priority Registration service</a> for older and vulnerable people or those who cannot disruption to their power for any reason. Being on the register means extra support for that person can be brought in, ranging from a blanket and hot drink through to generators to bring power back to the home for medical aids / adaptations.</p> <p>The group agreed they would both make good speakers for the next meeting. CA and AJ were asked to follow this up.</p>	CA & AJ
Date of next meeting:	<p>Now that the booklet had been produced and distributed, MC felt that there is not the need for this group to meet monthly anymore. AJ asked if quarterly would be suitable and those present agreed. The last Wednesday of the month was kept, and NA offered Cricklade TC's office as a venue.</p> <p>Next date: 26<sup>th</sup> April at 10.30 in Cricklade TC's office.</p>	





## Royal Wootton Bassett & Cricklade Area Board Community Safety Forum – Report to Area Board MARCH 2023

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### Overview

The Community Safety Forum was set up during the height of the Covid-19 Lockdown to bring together appointed representatives of the Towns and Parishes and the Area Board Members with the local Wiltshire Police Inspector and the Dorset and Wiltshire Fire and Rescue Station Manager (Swindon West & North East Wiltshire – Westlea, RWB & Cricklade).

The group continues to meet virtually on the second Friday of the month.

Police and Fire priorities and issues are discussed, along with any general concerns arising from the parishes.

There will generally also be a main topic of interest with a presentation and speaker.

Notes of the meetings are sent to those present to be shared as they wish within their own parishes/organisations.

*If anybody would like a copy of the notes or presentations, or to join the Forum, please contact [allison.bucknell@wiltshire.gov.uk](mailto:allison.bucknell@wiltshire.gov.uk)*

### Recent Meetings

#### **JANUARY 2023**

The main speaker was Philip Wilkinson – Police and Crime Commissioner who spoke mainly about Young Commissioners and the Responsible Young Citizens scheme. He also informed the group about the appointment of the new Chief Constable, Catherine Roper, who is coming from the Met Police, bringing a fresh pair of eyes to policing in Wiltshire following critical reports.

Inspector McCoy introduced himself as the new Police Inspector for RWB, Malmesbury and surrounding villages, based at RWB. His role covers both NPT and Response for the area. Sgt Kate Smith has now returned to the work to replace Sgt Jamie Ball.

#### **FEBRUARY 2023**

Danielle Blake from the Rise Trust updated the group on the work they do in RWB, Cricklade and Purton with young people. The main aim is to prevent the young people from getting involved in crime (drugs, anti social behaviour) by providing both street based work and safe spaces, giving extra support to young people particularly those who have been hanging around on street corners.

#### **MARCH 2023**

At the time of writing this meeting had not taken place. It is scheduled for Friday March 10<sup>th</sup>, and the guest speaker will be **Claire Williamson**, Crew Manager OCSO North, Cricklade, Swindon, Stratton, Malmesbury, Ramsbury, and Royal Wootton Bassett. **Dorset and Wiltshire Fire and Rescue Service**

Report by  
**Cllr Allison Bucknell**  
**6<sup>th</sup> March 2023**



**Royal Wootton Bassett and Cricklade Local Highway and Footway Improvement Group (LHFIG)**

**Date of meeting: Wednesday 22<sup>nd</sup> February 2023. Microsoft TEAMS.**

**Chair – Councillor Bob Jones, Highways Officer – Steve Hind**

Notes taken by Steve Hind

	Item		Actions and recommendations	Who
1.	<b>Attendees</b>	Cllr Bob Jones (Chair), Cllr Allison Bucknell, Cllr Jacqui Lay, Cllr David Bowler, Cllr Steve Bucknell, Cllr Mary Champion, Geoff Greenaway (Purton), Kevin Woolnough (Tockenham), Jonathan Hill (Cricklade), Mo Suleman (Lydiard Millicent), Rupert Pearce (Broad Town), Steve Walls (Royal Wootton Bassett), Nic Hughes (Royal Wootton Bassett), Tony Iles (Broad Hinton), David Lloyd (Latton), Elizabeth Martin (Lyneham & Bradenstoke), Steve Hind (Wiltshire Council - Highways Principal Engineer), Martin Cook (Wiltshire Council – Highways)	<b>Area Board to note</b>	<b>AB</b>
	<b>Apologies</b>	Stuart Bernard (Lyneham & Bradenstoke), Rose Love (Lydiard Tregoze), Guy Rickett (Clyffe Pypard)		
2.	<b>News and Updates</b>			
3.	<b>CATG/ LHFIG Budget</b>	See attached.	<b>Area Board to note</b>	<b>AB</b>

<b>4. Top 5 Priority Schemes (A List)</b>				
	<b>Item</b>	<b>Latest Update</b>	<b>Actions and recommendations</b>	<b>Who</b>
	<p><b>11-21-10 Broad Hinton</b> Submitted 14/08/21</p> <p>Extension to 50mph from Elm Cross to beyond Winterbourne Bassett turning.</p>	<p>Investigation being undertaken regarding signage and road marking improvements.</p> <p>These have been shared with the Parish Council.</p> <p>It was noted that there may be surfacing work planned at this spot soon. Officers to liaise further to establish most cost-effective approach to implementation.</p> <p>Signing completed. However, road markings not implemented because the maintenance surfacing work was not undertaken at this location.</p> <p>It is understood that maintenance surfacing work was undertaken and the road marking amendments were overlooked by the organiser. Revised road markings will now have to be undertaken from April under the Milestone contract.</p>	<p><b>Road markings to be completed</b></p>	<p><b>SH</b></p>
	<p><b>11-22-1 Lydiard Millicent</b> Submitted 04/02/22 Greenhill Crossroads speed reduction</p>	<p>Collision info obtained and initial site visit undertaken. One injury collision within the latest 5-year period.</p> <p>Site meeting undertaken with Parish rep to discuss. Traffic calming features already in place. Investigation for SIDS to be undertaken.</p> <p>Parish Council to confirm commitment to contribution and to request traffic survey metrocount to enable speeds to be monitored before SID installation.</p>	<p><b>Parish Council to request traffic survey metrocount to enable speeds to be monitored before SID installation.</b></p>	<p><b>LMPC</b></p>

		SH has identified location of SID and sent to PC for consideration. Not to be within 100m of speed limit terminal point. Installation can be undertaken with assistance from Area office via Martin Cook if necessary. 25% PC contribution agreed.		
	<b>11-21-2 Bradenstoke</b> Submitted 19/02/21 Dropped kerbs	Discussion and site visit undertaken. Ringway have responded that road closures will be required due to narrow road widths.  Ringway have been asked to visit the site to determine whether any of the locations are feasible without a road closure. Due to excessive winter maintenance issues this has not happened and will have to be reviewed from April under the new Milestone contract.	<b>Establish what can be achieved at each location, with or without road closure.</b>	<b>SH</b>
	<b>11-22-16 Cricklade</b> Submitted 03/08/22	Chelworth Crossroads Improvements.  Development of proposals being undertaken.	<b>Proposal for signing and road markings to be completed and distributed to Cricklade TC for consideration.</b>	<b>SH</b>
	<b>11-22-10 Clyffe Pypard and Bushton</b> Submitted 10/07/22	The Barton. Request for signs and road markings.  No realistic solution initially considered available.  Further TEAMS meeting to be arranged. Allison Bucknell, Martin Cook, Steve Hind.	<b>Arrange TEAMS meeting</b>	<b>SH</b>

	<p><b>11-21-8 Purton, Manor Hill</b></p> <p>Submitted 23/06/21</p>	<p>Request for speed reduction. PC 25% contribution agreed.</p> <p>Site work for Speed limit review undertaken.</p>	<p><b>Report to be completed for distribution to Purton PC for consideration.</b></p>	<p><b>SH</b></p>
<p><b>5. Update on Priority B issues:</b></p>				
	<p><b>11-20-06 C114 Water Eaton</b></p> <p>Submitted 20/03/2020</p> <p>Gates, signs and road markings</p>	<p>Scheme to be funded by Latton PC £10K budget</p> <p>Site meeting undertaken with Bob Jones to establish a proposal.</p> <p>Initial proposal suggested not approved.</p> <p>Further request to investigate build outs.</p> <p>Wiltshire Council will not allow build outs in unlit areas or on derestricted roads. Bob Jones to discuss with Parvis.</p> <p>No engineering resolution had been identified. A speed limit review was considered unlikely to result in a reduction in the limit, however Bob Jones would go to the Parish to ask whether they wish to follow that route.</p> <p>Parish Council have requested speed limit review which has been ordered via Atkins. It was confirmed that the Parish had agreed to contribute 25% of the costs.</p> <p>Atkins have completed review with recommendations of part 50mph and part 40mph. Sent to PC for consideration bearing in mind Biomethane Castle Eaton Ltd application and potential change to traffic volumes.</p> <p>Latton PC have requested changes to be implemented. Advert schedule sent to Traffic Orders team for advert to be undertaken.</p>	<p><b>Speed limit changes to be advertised.</b></p>	<p><b>SH</b></p>

	<p><b>11-22-2</b>  <b>The Elms/ Washpool</b>                  Submitted                  04/02/22</p>	<p>Speed reduction.</p> <p>Teams meeting undertaken with Parish Council. Issue highlighted and some suggestions made to improve signing and road markings.</p> <p>Scheme delegated for design and cost estimate.</p>	<p><b>Undertake design proposal and cost estimate for consideration by Parish Council.</b></p>	<p><b>SH</b></p>
	<p><b>11-22-3</b>  <b>Cricklade</b>                  Submitted                  09/02/22                  Speed limit on approach to Cricklade from the east.</p>	<p>Existing traffic order information obtained but nothing available to determine the speed limit within the street lit area.</p> <p>Speed limit review required from the A419. Cost not for CATG as this is an anomaly which needs to be resolved within Highways.</p> <p>Atkins have been requested to undertake a speed limit review.</p> <p>Site work for speed limit review undertaken.</p>	<p><b>Issue on list for monitoring.</b></p>	<p><b>SH</b></p>

<b>6.</b>	<b>Prioritisation of issues</b>		
	To agree prioritisation of issues below should any priority A/B issues be completed		
	<b>PARISHES</b>	<b>PRIORITY 1</b>	<b>PRIORITY 2</b>
	Broad Town	11-23-4 40mph speed limit request along C415 (Broadacres northwards)	
	Clyffe Pypard & Bushton	11-22-15 Youth Hostel to be removed from signs <b>Martin Cook meeting with PC and to report back.</b>	
	Cricklade	11-22-18 Stones Lane, dropped kerb. <b>Agreed that Martin Cook will instruct this.</b>	11-22-17 The Causeway pedestrian improvements <b>Martin Cook to meet BJ and JH to identify hedge trimming.</b>
	Latton	11-22-7 traffic calming	
	Lydiard Millicent		
	Lydiard Tregoze	11-21-4 Hook – footway safety from Hook to Coped Hall roundabout.	11-21-15 Hook – pedestrian path, Hook St to Bolingbroke Arms
	Lyneham & Bradenstoke	11-21-1 Lyneham – junction visibility (near Tesco)	
	Marston Meysey		
	Purton	11-xx-x Purton Stoke speed reduction and visibility <b>PC to raise a request.</b>	11-22-9 Mustang Way, Moulden View – No waiting



	Royal Wootton Bassett	11-23-6 Speed of vehicles along Whitehill Lane	11-22-13 Community garden nature reserve – ROW issue	
	Tockenham			
	Broad Hinton and Winterbourne Bassett	11-22-14 Junction signing – Highden Lane with Broad Town Road		
<b>7.</b>	<b>Minor Signing schemes to be paid for by Town/ Parish Councils</b>			
	Cricklade 11-23-7 Request for disabled parking sign change. <b>There are at least 3 locations in the High Street area where this will need to be addressed. Suggest Cricklade TC request this as their Priority 1 or 2 scheme for the next meeting.</b>			
<b>8.</b>	<b>Date of Next Meeting</b>			
	Wednesday 26 <sup>th</sup> April 2023 (Bob Jones to arrange meeting room at Cricklade TC)		<b>Area Board to note</b>	<b>AB</b>
	Further meeting dates agreed:			
	Wednesday 19 <sup>th</sup> July 2023, 11 <sup>th</sup> October 2023, 10 <sup>th</sup> January 2024			



# RWB & Cricklade LHFIG

Feb-23

## BUDGET 2022-23

£30,186.00 LHFIG ALLOCATION 2022-23

£46,654.00 2021-22 underspend

### Contributions

£7,000.00 Purton PC for Crosslanes (£7000 agreed)  
 £500.00 Lydiard Tregoze PC for issue at Sally Pussey's Inn (25% agreed)  
 £1,000.00 BH&WB PC for Elm Cross (25% agreed)  
 £500.00 RWB town council for Longleaze (25% to be agreed)  
 £3,000.00 Cricklade TC for belisha upgrades  
 £500.00 BH&WB PC for A4361 Winterbourne B junction (25% agreed)  
 £1,500.00 Latton PC for Water Eaton (25% to be agreed)  
 £625.00 Purton PC for Manor Hill speed limit review (25% agreed)

### Total Budget

**£91,465.00**

### Commitments

Purton Crosslanes 12 month experimental order 15000 Actual(PC contribution £7000) (cost at Feb 2022 £10200)  
 Lydiard Tregoze - Issue at Sally Pussey's Inn 2000 Actual(PC contribution 25%)  
 Broad Hinton Elm cross safety measures 4000 Actual(PC contribution 25%)  
 RWB Longleaze safety measures 2000 Actual(PC contribution 25%)  
 Cricklade, belisha upgrades at 4no crossings 12000 Actual(contribution 25%)  
 Broad Hinton, A4361 Winterbourne Bassett 2000 Actual(contribution 25%)

### New Schemes

C114 Water Eaton speed limit advert and implementation 6000 Estimate(contribution 25%)  
 Purton Manor Hill, speed limit review 2500 Estimate(contribution 25%)  
 Bradenstoke dropped kerbs  
 Chelworth crossroads improvements  
 The Elms/ Washpool speed reduction

Total **£45,500.00**

Remaining Budget **£45,965.00**



**Report To** Royal Wootton Bassett and Cricklade Area Board  
**Date of Meeting** Tuesday, 14 March 2023  
**Title of Report** Royal Wootton Bassett and Cricklade Area Grant Report

### Purpose of the Report

- To provide detail of the grant applications made to the Royal Wootton Bassett and Cricklade Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

### Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
<b>Opening Balance For</b> <u>2022/23</u>	£ 24,639	£ 19,916	£ 7,700
<b>Awarded To Date</b>	£ 19,631	£ 3,640	£ 1,854
<b>Current Balance</b>	£ 5,008	£ 16,276	£ 5,846
<b>Balance if all grants are agreed based on recommendations</b>	£ -2,590.40	£ 16,276	£ 5,846

### Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG1050</a>	Community Area Grant	Latton Jubilee Community Garden	Latton Jubilee Community Garden	£3736.80	£1868.40
<p><b>Project Summary:</b>                      To create a shared community garden for all residents for recreation, social activities &amp; vegetable &amp; fruit growing. To have a communal space in the centre of the Village to encourage socialising across age groups which is active, outdoors, good for mental well being, (to combat loneliness) that is inviting and welcoming for all parishioners and visitors to Latton. We will be planting sustainable, low maintenance borders to encourage pollinators &amp; promote birds, butterflies &amp; moths. We will be harvesting water to try and keep as carbon neutral as is possible. This shared central space can connect with Church and current Village Hall activities.</p>					
<a href="#">ABG1055</a>	Community Area Grant	North Wilts Woodturners Association	Camvac Dust Extractor	£560.47	£500.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  <b>North Wilts Woodturners Association (NWWA) meet 2nd Wednesday of the month and some Sundays in Hook Village Hall. After these sessions we have to clean up all shavings so other users of the hall are not affected. Because the volume of shavings can be quite big we have to manually sweep them up as they would choke the hall's small Henry vacuum cleaner. Depending on the wood there can be a substantial amount of fine dust as well as shavings especially if the workpiece is sanded. This takes a substantial amount of time and effort and is not always completely successful as we have recently had a complaint about shavings left in the hall. Hook Village Hall has recently upgraded the heating and cooling in the hall with two wall mounted air conditioning units which are a vast improvement. There is , however, a downside and that is the air flow from the units spreads the fine shavings and dust over a wide area making cleanup much more difficult. There is also a health hazard if this dust is breathed in. To alleviate this problem we would like to apply for a grant for a specific type of dust extractor that can remove the shavings and dust as it is produced. This, together with some accessories, will make the cleanup much more effective and prevent the spread of fine particles during operation removing a potential health hazard.</b></p>					
<a href="#">ABG1056</a>	Community Area Grant	RWB Environment Trust	Trees and Wildflower areas in RWB green spaces	£480.00	£480.00
<p><b>Project Summary:</b>  <b>The RWB Environment is collaborating with RWB Town Council to plant trees and increase wildlife diversity in the town's parks, verges and other green spaces.</b></p>					
<a href="#">ABG1064</a>	Community Area Grant	Cricklade Bowls Club	Cricklade Bowls Club Cabin Electrical Fitting Out and flooring	£17363.00	£4750.00
<p><b>Project Summary:</b>  <b>Cricklade Bowls Club have a storage cabin that was donated to the club many years ago. This cabin now has delaminating walls and a roof that leaks and is beyond repair. We have replaced it with a suitable cabin of a quality that will provide good security for the expensive machinery that is required to maintain the bowls green. The new cabin needs to be wired with lights and sockets and connected back to the club house. However due to the age of the existing wiring in the clubhouse much of the wiring including the consumer unit need to be replaced. So the plan is to use the grant if successful to cover the cost of the new wiring and also suitable rubber matting to be laid in the cabin to protect the mowers etc when being moved.</b></p>					

## 1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ◆ Community Area Grants (capital)
- ◆ Young People (revenue)
- ◆ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## **2. Main Considerations**

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## **3. Environmental & Community Implications**

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **4. Financial Implications**

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## **5. Legal Implications**

There are no specific legal implications related to this report.

## **6. Human Resources Implications**

There are no specific human resources implications related to this report.

## **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

## **Report Author**

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